

EMPLOYER RETURN August 2001

Employer Number:

Return Number:

Page Number:

Due date: / /

Please Note:

1. Days worked in the period is required
2. Period Pay is in whole dollars

MR MICHAEL MUNDY
TASBUILD EMPLOYER
PO BOX 526
MOONAH TAS 7009

INSTRUCTIONS

When completing this form, please write within each box using black capital letters

S M I T H 1 2 3



Number of days it is possible to work during the period

Worker Number	Worker Name	Maximum days in the period 23			Term Code	Days Worked	Period Pay
		Termination Date					
1 7 1 3 1 8	BLOGGS, FRED					23	2300
1 7 1 3 3 4	BLOGGS, FREDERIKA ++					23	2300
1 7 1 3 3 2	JONES, TOM	10	08	01	1	5	500
1 7 1 3 2 7	TAN, MIKE **					23	2300
Please add new workers on the back page							
Period Pay Total							7400

Termination Date in the format dd/mm/yy is to be entered in conjunction with a Term Code when a worker ceases employment. The termination date must be within the return period

Term Code to be selected from the table at the bottom of the return and used in conjunction with a valid termination date when a worker ceases employment

Days Worked is the number of days for which the worker has been paid during the period (including any paid leave)

Period Pay is the whole dollar amount of money paid to the worker during this return period. Period Pay should not include overtime, disability allowance or travel allowance

Period Pay Total is the total amount paid to all workers on this page

Message to indicate whether additional details are required for individual workers

Messages which are important for the employer to read

** Please supply address information for workers listed on the reverse
 ++ Please supply Date of Birth for workers listed on the reverse
This could be an important message for you, the employer.
Please check this space every time you receive a return.

IMPORTANT INFORMATION
 This return is required to be completed and returned to TasBuild Limited by the 14th day of the month following the month to which this return relates. You are required to provide the actual wages paid to the listed employees, or the contribution amount for the listed employees for the month. You are required to add on the back page any new employees engaged during the month that are not listed on the return along with the wage or contribution details for the month.

Valid Termination Codes	1. Resignation	3. Project completed	7. Ill health/Incapacity	9. Death
	2. Retrenchment	4. Misconduct	8. Retirement	