EMPLOYEE REGISTRATION FORM

TasBuild Limited
Trustee for the Tasmanian
Construction Industry Long Service Scheme

For the Employer to complete in conjunction with the Employer Registration Form

Employer Name

EMPLOYEE DETAILS

Name	Address	Trade or Job	Date of Birth	Start Date	Interruptions*	Weekly Ordinary Pay*	Period of Service (TasBuild Use)	Contribution (TasBuild Use)

* Interruptions – *Number of unpaid days that the employee has had since the start date you have listed. It is in your interest to advise us of these as you do not contribute for the employee when they are not getting paid, and the employee does not accrue service credits for which no contributions have been received.*
* *Weekly Ordinary Pay – This is the ordinary gross pay being paid to the employee at the time of registration. This amount excludes any extra allowances, i.e. travel, disability, overtime.*

***NOTE**: Please advise of any long service leave that you may have paid directly to the worker to ensure continuation of service for that worker.*

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Signature (Authorised Officer) Date